Arlene's Member Show Artwork Drop Off Form & Artist Agreement

RG

Artist Information: (Please print)	Full Name:		
	Email:		
	Phone #:		
Artwork Information: (Please print)	Title:		
	Medium:		
	Dimensions:	Year:	Price:

Arlene's Membership Show Guidelines and Agreement

- Only individuals with current and active Arlene's Memberships can participate in the Arlene's Membership Show.
- All artwork must be original and done by the Arlene's Member.
- Participating artists in Arlene's Members Show can submit one piece of art.
- **Maximum size for artwork cannot not exceed 8x10" or 8x8"**; with a **framed outside dimension no larger than 12.25x15.25" or 12x12"**. If a piece of artwork is larger in any direction it will not be considered for this show. **Any 3D artwork cannot exceed 12"x12"x12".**
- Artwork is open to any media and theme and is up to the individual artist.
- Artwork can be dropped off between November 16, 2024 to November 30, 2024 during store hours.
- All 2-dimensional work must be properly framed and ready to hang with appropriately installed hanging hardware at the time of drop-off.
- Artists whose artwork has complicated installation instructions must contact the Curator, Andrew at arlenesartist@gmail.com, prior to drop-off to make arrangements.
- All artwork must be clearly labeled on the back with the artist's name, title, medium, price, email address, and phone number.
- The artist will receive 60% of sold artwork with a 40% commission going to the R Gallery at Arlene's.
- All artwork must remain on display for the duration of the Member Show ending on Saturday, January, 11, 2025.
- Artwork pick up is between Monday January 13, 2025 through Saturday, January 18, 2025, during store hours, no exceptions.

By signing below the artist listed above agrees to the aforementioned guidelines and agrees to follow them. This Agreement constitutes the entire understanding between Arlene's and the artist listed above. It may only be amended by a written amendment signed by both parties.

DROP OFF		**PICK UP**	
Artist Signature	Date	Artist Signature	Date